



# Board Meeting Agenda

Airport Board Room, Kissimmee Gateway  
Airport Administrative Offices, 401 Dyer Blvd Kissimmee FL  
Tuesday, May 25th, 2021  
1:00 PM

## **Board Members:**

- Barbara S. Revels, Chair
- Cheryl L. Grieb
- Jim Ley
- Mike Steigerwald

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **MOMENT OF SILENT REFLECTION**

### **1) OPEN TO THE PUBLIC - (Three-minute time limit per person)**

This time is reserved for persons desiring to comment before the Board. Persons wishing to speak at Open to the Public shall complete a Request to Speak card, including the number of the agenda item or, if not an agenda item, the topic to be addressed.

### **2) APPROVAL OF MEETING MINUTES (February 19<sup>th</sup>, 2021)**

### **3) CONSENT AGENDA**

- a. Ratification of Contractual Agreements – Executive Director was directed to negotiate and execute contractual agreements with the following entities to be brought back to the Board for ratification.
  - i. Mark G. Lawson, P.A. “Accord and Payment Plan”
  - ii. DTA (David Taussig and Associates, Inc) “Third Party Administration Services Agreement”
  - iii. CES Entities “Agreement Relating to Third Party Administration Services Agreement”
  - iv. Icard Merrill Attorneys & Counselors “Engagement Letter”

## **PUBLIC HEARINGS:**

### **4) None**

## **DISCUSSION SECTION (Board Action Requested):**

### **5) Ratification of Bond Issuances**

Presenter(s): Bond Counsel  
Board Action Requested: **YES**  
Attachment: **YES**

Presentation and consideration of a Resolution ratifying actions relating to bond issuances.

### **6) New Program Administrator(s)**

Presenter(s): Mike Moran  
Board Action Requested: **YES**  
Attachment: **NO**

Discussion and possible action related to the addition of new C-PACE providers. Staff requesting authorization to negotiate any necessary contracts allowing new Providers to offer services within the FPFA platform. Also, authorize the Chair to execute any negotiated contracts.

### **7) Audit Report for Prior Fiscal Year and Selection of Auditor for Current Fiscal Year**

Presenter(s): Zach Chalifour, CPA  
Board Action Requested: **YES**  
Attachment: **YES**

James Moore & Co. will present at the audit results for fiscal year ending Sept 30, 2020. Selection of Auditing Firm for fiscal year ending Sept 30, 2021.

### **8) Resolution for FRS (Florida Retirement System)**

Presenter(s): Mike Moran  
Board Action Requested: **YES**  
Attachment: **YES**

The Florida Retirement System requires a Board Resolution to begin participating in the program.

### **9) Executive Director Discussion**

Presenter(s): Mike Moran  
Board Action Requested: **YES**  
Attachment: **Presented at Meeting**

Discussion and possible action to clarify compensation model for Staff and Executive Director.

### **10) Amended Budget**

Presenter(s): Mike Moran  
Board Action Requested: **YES**  
Attachment: **Presented at Meeting**

Presentation and requested approval of amended budget reflecting policy changes.

**11) August 2021 Board Meeting date**

Presenter(s): Mike Moran

Board Action Requested: **YES**

Attachment: **NO**

Suggested dates for next Board Meeting: Thurs Aug 5<sup>th</sup>, Tues Aug 10<sup>th</sup>, or Tues Aug 17<sup>th</sup>: 1pm meeting time at the Kissimmee Airport Conference Room

**UPDATES (No Requested Board Action):**

**12) Program Administrators' Reports - PACE Funding Group (PFG)**

Presenter(s): James Vergara

Board Action Requested: **NO**

Attachment: **Presented at Meeting**

**13) Program Administrators' Reports - FortiFi**

Presenter(s): Kevin Davis and/or Chris Nard

Board Action Requested: **NO**

Attachment: **Presented at Meeting**

**14) Program Administrators' Reports - CounterPointe**

Presenter(s): Eric Alini

Board Action Requested: **NO**

Attachment: **Presented at Meeting**

**15) Recess or Adjourn**

Please note that in the event the Board determines its business is unfinished or that a recess is required, it may recess the meeting, announce a date, time, and place to reconvene and post it at [www.FloridaPACE.gov](http://www.FloridaPACE.gov) as soon as practicable, and it will remain posted until the meeting is reconvened and adjourned.

**NOTE:**

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